

SECRET
SECURITY INFORMATION

8-19

27 November 1953

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT: Progress Report, Records & Registration Section, OTR
for the week of 19-25 November 1953

1. Students presently in full-time OTR courses in CIA installations: ✓

a. Basic Intelligence

(1) Basic Intelligence Course (I) #15	23
(2) Phase II #5	69
(3) Phase III #6	46
(4) Administrative Support Course #5	36

b.

25X1

c. Clerical

(1) Clerical Induction Training	6
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TOTAL FULL TIME OTR COURSES

275

2. Students presently in part-time OTR courses in CIA installations:

a. Basic Intelligence

(1) Reading Improvement Course #14	
DDP Personnel	19
DDI & DDA Personnel	31
(2) Reading Improvement Course #1	50
	4
	54

b. Management

(1) Human Resources Program	12
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c. Clerical

(1) Clerical Induction Training	30	
(2) Clerical Orientation Course #78	28	
(3) Clerical Refresher Course #31		
Typing	17	
Shorthand	24	
English Usage	<u>4</u>	<u>45</u> 103

d. Language and Area

(1) CIA Language Laboratory		
Regular Classes	97	
Self-Study	<u>113</u>	<u>210</u>

TOTAL PART-TIME OTR COURSES **379**

3. Students presently in full-time external training: ✓

a. Defense Schools

(1) Air War College	1	
(2) Armed Forces Staff College	1	
(3) Army War College	1	
(4) Intelligence Staff Officers Course	1	
(5) Industrial College of the Armed Forces	1	
(6) National War College	3	
(7) Strategic Intelligence School	3	
(8) Naval War College	1	12

b.



25X1

c. Management

(1) Advanced Management Program-Harvard University	1
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d. Language and Area

(1) Program A	2
(2) Program C	6
(3) Program G	5
(4) Army Language School, Monterey, California	4
(5) Navy Language School, Anacostia, Md.	3
(6) FSI-Near East Language and Area Program	6
(7) FSI - Language	4

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(8)	Georgetown miscellaneous courses	1	
(9)		7	
(10)	Miscellaneous Area Courses	1	
(11)	Miscellaneous Area & Language Courses	4	43

e. Miscellaneous 2

TOTAL FULL-TIME EXTERNAL

106

4. Students presently in part-time external training: ✓

a. Defense School Lectures

(1)	Industrial College of the Armed Forces	14	
(2)	Strategic Intelligence School	<u>1</u>	15

b. Language and Area

(1)	Georgetown University		
	SRA #28	9	
	SRS I, Group 8	7	
	SRS II, Group 7	<u>4</u>	20
(2)	Georgetown miscellaneous courses	36	
(3)	Georgetown-Central Asian Program	10	
(4)	FSI Language	1	
(5)	Miscellaneous Area Courses	4	
(6)	Miscellaneous Language	<u>49</u>	120

c. Clerical

(1)	IBM - Washington, D.C.	17	
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d. Miscellaneous 45

TOTAL PART-TIME EXTERNAL

197

GRAND TOTAL

957

25X1

Registrar, OTR

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